



AGENT REFERRAL AGREEMENT

Goodwood Realty | Baton Rouge, Louisiana

DATE OF AGREEMENT

REFERRING BROKERAGE / AGENT

BROKERAGE

LICENSE #

AGENT NAME

PHONE

OFFICE ADDRESS

EMAIL

RECEIVING BROKERAGE / AGENT

BROKERAGE

LICENSE #

AGENT NAME

PHONE

OFFICE ADDRESS

EMAIL

CLIENT INFORMATION

CLIENT NAME(S)

ADDRESS

PHONE / EMAIL

Client Referral Type: ☐ Buyer ☐ Seller ☐ Other:

REFERRAL FEE & TERM

The referring brokerage will be paid the percentage below of the total gross commission received on the referred transaction, within the stated number of days of the receiving brokerage's receipt of commission. The referral fee is calculated as a percentage of the actual dollar amount of commission earned, not as a percentage of the property's sale price.

REFERRAL FEE (%)

PAYMENT DUE (CALENDAR DAYS)

AGREEMENT EXPIRATION DAS

This Agreement begins on the date of the last signature below and expires at 11:59 PM on the expiration date above. It will automatically extend through the term of any agency agreement entered into with the referred client, or through any closing date(s), if negotiations have begun by the expiration date.

REQUIRED DOCUMENTS

- A completed W-9 for the referring brokerage. Payment will not be released until the W-9 is received.
- A Closing Statement / Final Settlement Statement, furnished with the referral payment when Goodwood Realty is the referring brokerage.

PAYMENT INSTRUCTIONS

Referral fees payable to Goodwood Realty may be remitted by ACH, wire transfer, or check. Electronic payment is preferred; please reference the referred client's name with payment.

To request ACH or wire instructions, email **fernando@goodwoodrealty.com** or call our office at **225.366.9993**.

Checks should be made payable to Goodwood Realty and mailed to: 224 Lobdell Ave, Baton Rouge, LA 70806.

Payment Method: ☐ ACH ☐ Wire ☐ Check

⚠ **WIRE FRAUD WARNING:** Goodwood Realty will never change banking instructions by email. Any change to previously provided payment instructions must be independently verified by telephone with Goodwood Realty before funds are transmitted.

SIGNATURES

Referring Agent

DATE

Referring Managing Broker

DATE

Receiving Agent

DATE

Receiving Managing Broker

DATE